

# Sarah Mitchell

Software Developer

## PROFILE

A recent graduate of the Software Developer program with a strong foundation in full-stack development.

### CONTACT

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### EDUCATION

December 2025

**Software Development Diploma**

Manitoba Institute of  
Trades and Technology

May 2018

**Educational Assistant Diploma**

Red River College

May 2012

**Bachelor of Arts**

University of Manitoba

### KEY SKILLS

- Strong Detail Orientation
- HTML, CSS proficiency
- Javascript Expertise
- Problem solving
- Reliability

### PROFESSIONAL EXPERIENCE

#### Educational Assistant

Louis Riel School Division - Winnipeg, MB  
February 2019 - December 2024

- Guided students in individual and small-group sessions
- Observed students to help teachers identify potential learning blocks and opportunities for support
- Implemented differentiated instruction strategies to meet the diverse needs of learners in the classroom
- Maintained accurate records of student attendance, behaviour and academic progress
- Implemented behaviour management strategies to ensure a safe learning environment for all students

#### Supervisor

Canadian Footwear - Winnipeg, MB  
January 2010 - May 2016

- Demonstrated leadership to staff - recruited, trained, scheduled and managed staff and payroll
- Excelled at coaching staff, maintaining a positive working environment
- Specialized in customer service and increased product knowledge
- Addressed and resolved interpersonal conflicts within the tea,
- Resolved customer complaints and issues promptly, ensuring customer satisfaction and loyalty

### COMMUNITY INVOLVEMENT

#### Art City - Weekly

- Assisting with studio maintenance such as cleaning, prepping and organizing supplies
- Fostering relationships with participants by offering support and assistance

#### Children's Hospital Book Fair

- manage the genre tables, help buyers find their perfect read
- Ring through purchases using POS